



## Back To School Welcome and Important Information

I hope that you have enjoyed the summer break and are energized for another school year. We are looking forward to seeing you soon.

### Parent & Student Welcome Back Orientation:

**All parents of freshmen students** must attend the orientation session on **August 25<sup>th</sup> as 7:00 – 9:00 p.m.** All other parents are required to attend either of the orientation sessions (Aug. 25 or 30) at 7:00 – 9:00 p.m. The sessions will take place at UPA on the 1<sup>st</sup> floor in the multi-purpose room. We will cover a number of important topics and provide ample time for questions and answers.

Enclosed you will find a number of important documents. Please read them carefully. Please complete and return all documents that require your signature by the deadline date. Below is a list of the forms and the deadline dates.

Pinnacle School governs the accreditation process for UrbanPromise Academy and each student must submit a Pinnacle enrollment for accreditation purposes. Please submit the **Pinnacle Enrollment Form** no by **September 9, 2011.**

Because your child will be attending a private school in NJ you are eligible to receive a review for transportation services. You must complete the B6T Application for Private School Transportation in order for the review to take place. The **(B6T) Application for Private School Transportation Form** is due by **September 9, 2011.**

### UPA Uniform Policy:

All UPA students are required to wear the proper attire to school. UPA Uniforms can be purchased from **A1 Uniform City, 721 Broadway Ave., Camden, NJ, 08103 (856) 963-7680.** Students who arrive to school out of uniform will not be allowed to attend class and a parent/guardian will be called to bring the proper attire or the student will be sent home.

Here are some key things to remember when purchasing the UPA uniform and school clothing:

- No Cargo/Parachute (side pocket) pants or shorts are permitted
- No showing of underwear. Boys must wear a belt if pants are too large in the waist - no exceptions)
- No mid-drift or tight fitting uniform shirts or pants. Girls are not permitted to wear clothing that exposes their waistline, under garments, belly button, or breast cleavage
- Shorts and Skirts must be 2 inches above the knee and completely covering the waistline
- Footwear must be solid color (Black, Brown, or White). No colored shoe laces, no flip-flops, sandals, crocks, or bedroom slippers
- Wearing the Physical Education/Gym uniform in class is a requirement. Be sure to come to school dressed for gym on the day you have gym. You will **not** be permitted to participate if you are not dressed for gym and will receive a "0" for participation and preparation – no exceptions. Remember you should be prepared to change into a dry **uniform** shirt after gym

-OVER-

### Freshmen Retreat (9<sup>th</sup> graders only):

**All** freshmen (9<sup>th</sup> graders) are required to attend the Freshmen Retreat (**Please Read the enclosed information to prepare for the retreat.**)

### First Day of School:

August 29-31: Freshman Only (1/2 days)  
September 1-2: All Students (1/2 days)  
September 5: Labor Day – No School

September 6: All Students (Full Days Begin)  
September 9: UPM All-Staff Day – No School

UPA doors open at 7:30 a.m. and students can report to the lunchroom until the 1<sup>st</sup> bell at 8:00 a.m. at which time they will go to Huddle. Students are not to hangout in front of the school. Once a student enters the school building is not to leave unless given permission by a teacher or the Principal.

Half Days: 7:30 a.m. – 11:45 a.m.  
Full Days: 7:30 a.m. – 2.23 p.m.

#### **ALL NEW STUDENTS:**

NJ Department of Education requires that all students have updated **IMMUNIZATION** records on file at the school they are attending. New students who have not submitted their immunization records by the end of their first week of attendance will **not** be permitted to attend class.

\*\*\*Any new student entering the 10-12 grades must submit a **H.S. Transfer Card** to the UPA Principal. Transfer cards are due by **August 29, 2011**. Transfer cards are available at the H.S. the student is transferring from. This card allows the UPA Principal to receive transcripts, immunization records, and any other important documents required for the students school file.

#### **RETURNING STUDENTS:**

Please submit any and all updated **IMMUNIZATION and updated Health Information**. It is critically important that we have medical documentation concerning any and all allergies, asthma, and/or health related issues.

#### **ALL STUDENTS:**

Students who require an inhaler must have it accessible at all times. Be sure to send your child's in-school inhaler to the office with instructions.

Any and all contagious illnesses (ex. Chicken Pox, Head Lice, Pink Eye, Ring Worm, etc.) must be reported to the office. Students are not permitted to be in school when such illnesses have been detected. A student must present a written note explaining the reason for absence upon returning to school after an illness – no exceptions. In certain cases a Physician's note will be required.

A parent/guardian must give UPA written permission for UPA faculty or staff to give a student any medication – no exceptions.

#### **COMMUNITY SERVICE:**

This year all students will be required to complete 10 hours of community service. Community service opportunities will be announced well in advance.

Finally, please pay particular attention to the enclosed food drive information. All students who participate will earn 1 hour toward their community service hours. You can drop off food to UPA Main Office with your signed letter.

We look forward to seeing you soon as we...

***Engage knowledge and transform lives at UPA!!!***